

BROOKS TOWN COUNCIL MEETING  
MINUTES

Monday, February 24, 2014

Scott Israel led the invocation and pledge and then Mayor Dan Langford called the monthly meeting to order.

Council members present:           Lewis Harper  
  Scott Israel  
  Todd Speer  
  Ted Britt

Council members absent:           Jake Kunz

Prior to tonight's meeting, the proposed Agenda for February 24, 2014 was provided via email to the Mayor and Council Members for review. There being no comments or revisions, Todd Speer offered a Motion to approve the agenda and Scott Israel offered a second to the Motion. The vote to approve the Agenda was unanimous.

Prior to tonight's meeting, the proposed Minutes of the January 27, 2014 meeting were provided via email to the Mayor and Council Members for review. There being no comments or revisions, Ted Britt offered a Motion to approve the Minutes and Todd Speer offered a second to the Motion. The vote to approve the Minutes of January 27, 2014 was unanimous.

**PUBLIC HEARING and FIRST READING:** Underground Marking Standards (White Lining Ordinance)

Mayor Langford opened the Public Hearing on the Underground Marking Standards Ordinance. Comments were welcomed from the public but none were received. Mayor Langford announced that the Public Hearing was closed. Second Reading and adoption of this Ordinance is scheduled for March 17, 2014.

**PUBLIC HEARING and PUBLIC MEETING:** Short Term Work Program

Mayor Langford opened the Public Hearing/Meeting on the Short Term Work Program. Comments were welcomed from the public but none were received. Mayor Langford announced that the Public Hearing/Meeting was closed. Councilman Scott Israel made a Motion to approve the signing of the Transmittal Resolution. Ted Britt made a second to the Motion. The vote was unanimous.

Appearances: None

Committee Reports:

Mayor's Report – Mayor Langford reported that he was in receipt of a Proclamation from the City of Atlanta on being a Compassionate City. After a brief discussion the Council agreed not to sign at this time.

Recreation – No one was present from BAR, Inc., but a business license has been purchased.

Planning and Zoning – None

Cemetery – Cynthia Winkle reports that one cemetery lot was sold in the month of January for \$3000 and the same person has now begun a payment plan for an adjacent lot.

Library/VPO – Kim Morris reports that stamp sales have been slow this month after price increase on January 26, 2014.

Water and Sewer – None

Financial – Financial materials were provided to the Mayor and Council Members for discussion and further review at their convenience.

LMIG Project Planning - Cynthia Winkle is to meet with Phil Mallon concerning roadwork to be done.

### **Unfinished Business:**

Brooks Chapel –

- Signage – Mayor Langford will speak to Eddie Lanham, Brooks Zoning Administrator, about signage for the Chapel and Town Hall.
- Cleaning Proposal – Marge Counts is still compiling a list of cleaning tasks that need to be completed after each rental. She hopes to have it ready for review by the March meeting so bids can be made for this work.
- Rental Agreement – Cynthia Winkle is currently working on the rental agreement and will have it ready for review by the March meeting as well.
- Dedication – Plans for the dedication of Brooks Chapel are under way. The time of the Ceremony has been changed to 3pm instead of 2pm as previously discussed.

Library Renovation Status – Donald Cobb, the architect on this project, has reportedly had surgery and will not be available until sometime in March. Kim Morris reports the roof is leaking again in the children's area after numerous patching jobs. The Mayor and Council suggest having it patched up again until the architect is available for more a more permanent solution.

S.P.L.O.S.T – Cynthia Winkle reported that the Town of Brooks returned old S.P.L.O.S.T. funds to Fayette County. No word yet if the funds will be used for work in Brooks.

GIRMA – Cynthia Winkle has been in contact with Becky McCarthy as to whether the Chapel needs to be re-appraised or just re-evaluated. Mrs. Winkle will keep the Council updated.

**New Business:**

2013 Christmas Tree Lighting – Cynthia Winkle was informed this month that an additional bill of \$300 for the 2013 Santa Claus appearance was still outstanding. Dawn Matthews of the BWC has already paid this cost and is now seeking reimbursement from the Town. After a brief discussion Lewis Harper made a Motion to approve reimbursement to BWC. Scott Israel made a second to this Motion and the vote was unanimous.

Comcast Franchise Agreement – Cynthia Winkle is in receipt of a 28 page Franchise Agreement with Comcast. She was told by Comcast that Brooks signs one each year. After some investigating, Mrs. Winkle noted that TOB has not signed any agreement with Comcast since 1990. The Mayor and Council are in agreement to wait and see if we are contacted with additional information.

**Any Other Business:**

Brooks Bike Race – Cynthia Winkle stated that she was contacted by Captain Eubanks about an event call the Brooks Bike Race scheduled for March 8, 2014. Mr. James Lowe requested permission through the Fayette County Sheriff's office on multiple occasions but was never contacted or given information about Brooks Special Event Permit. Mr. Lowe realizes he has missed the time frame but agrees to apply for a permit and pay the fee. He also realizes he will need to contact the Town of Brooks for future events. After a brief discussion Todd Speer made a Motion to allow the race to take place as long as permit and fee are taken care of. Ted Britt made a second to this Motion. The vote was 3-1, with Lewis Harper in disagreement.

Business License Question – Cynthia Winkle asked for the Council's opinion concerning the need for a Brooks Resident Business License. Two local business owners recently purchased the building they were renting under an "LLC". They are now paying themselves back for the business rental and want to know if they should purchase a second business license to do so. Both businesses have already purchased local resident business licenses. As the Council is unsure, they suggested Mrs. Winkle check with other local towns to see how they would handle this matter.

Several other small matters were brought to the Council's attention by John Setzer and Marge Counts. One portion of sofit on Hardy Hall appears to have some damage. Mayor Langford says he will discuss it with Eddie Lanham who has already done this

type of repair on the building. There is also a heater unit making noise. Cynthia Winkle states Blalock Heating and Air checked the units in January but she will bring it to their attention. Also, there are several flood lights outside Hardy Hall that are out. Jerry Lynch will be contacted about replacement.

There being no other business, Lewis Harper made a Motion to adjourn which was seconded by Todd Speer. The Council Members present voted unanimously to adjourn and Mayor Langford closed the meeting.

Respectfully Submitted,

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Kim Morris, Town Clerk