

BROOKS TOWN COUNCIL MEETING  
MINUTES

Monday, March 16, 2015

Mayor Dan Langford led the invocation, pledge and called the meeting to order.

Council members present:            Lewis Harper  
   Scott Israel  
   Todd Speer  
   Ted Britt  
   Jake Kunz

Council members absent:            None

Prior to tonight's meeting, the proposed Agenda for March 16, 2015 was provided via email to the Mayor and Council Members for review. Councilman Todd Speer made a Motion to approve the agenda; Scott Israel offered a second. The vote of the Council was unanimous in favor of the Motion to approve the Agenda for March 16, 2015.

Prior to tonight's meeting, the proposed Minutes of the January 26, 2015 meeting, both regular and Executive Session, were provided via email to the Mayor and Council Members for review. Lewis Harper made a Motion to approve the regular session Minutes as presented and Ted Britt offered a second. The vote of the Council was unanimous, all in favor of the Motion to approve the regular session Minutes of January 26, 2015. Todd Speer made a Motion to approve the Minutes as presented for the Executive Session of January 26, 2015; Scott Israel offered a Second. The vote of the Council was unanimous, all in favor of the Motion to approve the Executive Session Minutes of January 26, 2015.

The proposed minutes of a Special Called Meeting on February 24, 2015 were also provided via email to the Mayor and Council for review. Scott Israel made a Motion to approve the Minutes as presented. Jake Kunz offered a Second. The vote of the Council was unanimous, all in favor of the Motion to approve the Special Called Meeting Minutes of February 24, 2015.

**Public Hearing:** First Reading of FY2015 Budget Amendment (7pm) – Councilman Scott Israel made a Motion to close our regular Council Meeting and enter the Public Hearing. Todd Speer offered a \Second. The vote of the Council was unanimous, all in favor. Town Manager, Ellen Walls, presented financial information for review. The proposed Budget Amendment would allow the transfer of funds for purchase of a new building for the purpose of library relocation.

Mayor Langford welcomed comment from the public. Although there were residents present, there was no comment offered and, as a result, Mayor Langford closed the Public Hearing. Second reading and Adoption will take place at the April 20, 2015 Council Meeting.

**Appearances:** Local resident Terri Ingram was scheduled to appear but was not present.

**New Business:**

- A. TOB Christmas Lights – Councilman Ted Britt assisted Jerry Lynch with the Town’s Christmas lights this past season. It was noted that there are more light brackets than light fixtures. Mr. Britt has requested information on prices for additional lights to possibly be purchased by the Town. Town Manager, Ellen Walls, suggested adding this expense to the Town’s budget for FY2015-2016 which will give us time to review our choices as well as prepare for this expense.
- B. Mr. Joe Prater appeared before the Mayor and Council to request an Application for Special Exception for the building/property at 119 Price Road (the old BES facility). After a brief discussion it was determined that Mr. Prater has two options, to apply for Special Exception or for the property to be rezoned as O&I Commercial (within Town Center District) to allow an Elder Care/Assisted Living Facility. Mr. Prater feels the rezoning will suit his needs and requested to begin this process. Lewis Harper made a Motion to forward this matter to Planning & Zoning and TOB Legal Department. Scott Israel seconded this Motion. The vote of Council was unanimous, all in favor of this Motion.

**Unfinished Business:** Ty Mueller with BAR was present to discuss the Lease Agreement on ball fields. Mr. Mueller had a few questions to clarify which Ellen Walls and Mayor Langford did. Scott Israel made a Motion to approve the signing of a new lease agreement between BAR and TOB. Ted Britt offered a Second to this Motion. The vote of Council was unanimous, all in favor. The new lease was then signed by Mr. Mueller and Mayor Langford.

**Committee Reports (if any):**

Mayor’s Report – Mayor Langford reported that he was contacted by local residents concerning garbage bags at two residences in Brooks. Ellen Walls offered to check on these matters, hoping to prevent any problems with insects and/or vermin.

Planning and Zoning - Eddie Lanham was present and announced he is prepared to take the above Zoning matter (re: Mr. Prater) to TOB Legal for guidelines and applications needed. This matter will also need to be presented to the P&Z Board for review and recommendation, then Public Hearings.

Recreation – Ty Mueller of BAR was present this evening and announced that the Spring Opening Day Activities, including the Baseball Parade, will take place on Saturday, March 21, 2015.

Clerk’s Report – Town Clerk, Kim Bradley, presented Mayor and Council a current listing of local businesses who have purchased Occupational Sales Tax/Business Licenses for 2015. She also made mention of typewriter problems in which Office Depot replaced the library’s typewriter free of charge. Mrs. Bradley has also had some recent help from the Whitewater High School’s Beta Club members who were in need of Community Service hours.

Manager's Report – Town Manager, Ellen Walls, presented Mayor and Council with financial information to be reviewed, both Town funds and Cemetery. 15 letters were mailed to local mortuaries with procedural reminders for opening graves and marker placement. Legal notices have been placed in local newspaper for notice of 3 TOB posts up for re-election in November 2015. Brooks Chapel sign facing Hwy 85 Connector has been updated. Representatives from the Bike Race this past weekend (March 14 & 15) were notified of unsportsmanlike activity, including but not limited to the dumping of garbage, water bottles, illegal parking, and blocking roadways after racing was completed.

Other – None

**Any Other Business:** Mayor Langford announced that he will not be present at the April 2015 council meeting. Mayor pro tem Lewis Harper said he will be present and there is no need to cancel or re-schedule.

There being no other business, Lewis Harper made a Motion to adjourn which was seconded by Todd Speer. The Council Members present voted unanimously to adjourn and Mayor Dan Langford closed the meeting.

Respectfully Submitted,

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Kim Bradley, Town Clerk