

BROOKS TOWN COUNCIL MEETING  
MINUTES

Monday, March 17, 2014

Mayor Dan Langford led the invocation and pledge then called the monthly meeting to order.

Council members present:            Lewis Harper  
   Scott Israel  
   Todd Speer  
   Ted Britt

Council members absent:            Jake Kunz

Prior to tonight's meeting, the proposed Agenda for March 17, 2014 was provided via email to the Mayor and Council Members for review. Two appearances were asked to be added just prior to the meeting, Marge Counts and Eric Manning. Mayor Langford asked for the agenda to be amended. Councilman Scott Israel made a Motion to approve the agenda and changes; Lewis Harper offered a second. The vote to approve the Agenda with two appearance amendments was unanimous.

Prior to tonight's meeting, the proposed Minutes of the February 24, 2014 meeting were provided via email to the Mayor and Council Members for review. There being no comments or revisions, Todd Speer offered a Motion to approve the Minutes and Scott Israel offered a second to the Motion. The vote to approve the Minutes of February 24, 2014 was unanimous.

**PUBLIC HEARING/SECOND READING and ADOPTION:**    Underground Marking Standards (White Lining Ordinance)

Mayor Langford opened the Public Hearing on the Underground Marking Standards Ordinance. Comments were welcomed from the public but none were received. Mayor Langford announced that the Public Hearing was closed. Councilman Lewis Harper made a Motion to approve the signing and adoption of the White Lining Ordinance; Todd Speer offered a second to the Motion. The vote was unanimous.

Appearances:

Marge Counts - Mrs. Counts appeared before the Council to discuss work completed and still to be done on the Chapel. She has estimates for small jobs and hours needed to complete the work totaling \$2300.00. This amount does not include the labor charges for paver installation when Zack Byrd's Eagle Scout project (arbor) is completed.

Eric Manning - Mr. Manning introduced himself to the Council. He will be running for the State Senate position.

Committee Reports:

Mayor's Report – Mayor Langford reported that the Brooks Chapel Dedication on Saturday, March 15, 2014 went very well. He was pleased with the community turn-out as well as appearances from Fayette County officials.

Recreation – None

Planning and Zoning – Eddie Lanham, Brooks Zoning Administrator, has had complaints about the lack of speed limit signs on Brooklet Way and Carrington Lane. There are also concerns/complaints of speed problems on Church Alley. Town Manager Cynthia Winkle will contact Fayette County about posting appropriate speed limit signage and adding a Stop sign on Church Alley (for intersection next to Brooks Estate Sales). Mr. Lanham also mentioned options on soffit and fascia repair to Hardy Hall to be discussed as New Business.

Cemetery – None

Library/VPO – Kim Morris, Librarian, reported that the roof leak in the Children's Reading Room is to be looked at on Tuesday, March 18, 2014.

Water and Sewer – An email was received from Steve Rapson with Fayette County about an increase in water billing costs. Effective July 1, 2014 the billing fee will increase from \$1.00 to \$1.62 per bill.

Financial – Financial materials were provided to the Mayor and Council Members for discussion and further review at their convenience. Cynthia Winkle also discussed the need of either a W2 or 1099 for the Mayor and each Councilman. Appropriate forms will be forwarded.

LMIG Project Planning - Cynthia Winkle is to meet with Phil Mallon and Andy concerning roadwork to be done and above mentioned speed limit and Stop signage.

### **Unfinished Business:**

Brooks Chapel –

- Signage – New signs for both the Chapel and Town Hall have been installed and look great.
- Cleaning Proposal – Marge Counts is still compiling a list of tasks to be completed, both after each rental and on a quarterly basis which will not be included in the BWC monthly cleaning.
- Rental Agreement – Lewis Harper made a Motion to accept the rental/cleaning agreement for Brooks Chapel and Hardy Hall. Todd Speer made a Second to the Motion. The vote was unanimous.

The matter of the Chapel work still to be completed, as mentioned above in Appearances, was discussed by the Council. This work includes everything except the paver installation for the

Arbor. Ted Britt made a Motion to approve \$2300.00 for additional work. Lewis Harper made a second to the Motion. The vote was unanimous.

There was also a water leak at Bella Bronze earlier today, presumably caused by recent landscaping around the Chapel. Brooks Lewis, employed by Brent Scarborough, is to look at the area tomorrow and advise. The Council would also like Dan Davis, the City Engineer, to look at it as well. It was agreed to put the Eagle Scout project on hold until we know more about the water drainage and what work, if any, will need to be done.

Library Renovation Status – On hold until April as Donald Cobb, the Architect for the job, has had surgery.

S.P.L.O.S.T – Cynthia Winkle reported that the Town of Brooks returned old S.P.L.O.S.T. funds to Fayette County. No other information has been received.

GIRMA – Cynthia Winkle was informed that our appraisals are done every 3 years. We can increase our insurance amount on the Chapel by the amount that has been spent on improvements. Lewis Harper made a Motion to increase the amount by approximately \$54000. Todd Speer made a Second to the Motion. The vote was unanimous.

Comcast Franchise Agreement - Mrs. Winkle states she was contacted by a Comcast representative again about Brooks signing this agreement. After a brief discussion the Council was in agreement to wait for additional information from Comcast since there has not been a contract signed since 1990.

**New Business:**

Hardy Hall Exterior – As noted above under Planning and Zoning, Eddie Lanham addressed the issue of rotting/damaged soffit, fascia and gutter covers on Hardy Hall. Cynthia Winkle will obtain bids for this repair work.

**Any Other Business:**

An Ordinance was received today concerning Golf Carts. As Brooks does not allow use of golf carts or have any golf courses it was decided by the Council to not take any action on this.

There being no other business, Lewis Harper made a Motion to adjourn which was seconded by Scott Israel. The Council Members present voted unanimously to adjourn and Mayor Langford closed the meeting.

Respectfully Submitted,

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Kim Morris, Town Clerk

