

BROOKS TOWN COUNCIL MEETING
MINUTES

Monday, April 15, 2013

Mayor Langford was in attendance at the Fayette County Board of Education Meeting and so Lewis Harper, serving as Mayor Pro Tem, led the invocation and pledge and then called the monthly meeting to order.

Council members present: Lewis Harper
 Scott Israel
 Todd Speer
 Ted Britt

Council members absent: Jake Kunz

The proposed Agenda was provided via email to the Mayor and Council Members for review prior to tonight's Meeting. Lewis Harper offered a Motion to approve the Agenda as drafted and Todd Speer offered a Second to the Motion. The vote of the Council was unanimous in favor of the Motion to approve the Agenda.

The proposed Minutes of the Council Meeting of March 25, 2013 were provided via email to the Mayor and Council Members for review prior to tonight's Meeting. Ted Britt offered a Motion to approve the Minutes of March 25, 2013 and Todd Speer offered a Second to the Motion. The vote of the Council was unanimous in favor of the Motion to approve the March 25, 2013 Minutes. (Note that Scott Israel abstained from this vote as he was not present at the Meeting.)

Appearances:

Jennifer Gibson appeared on behalf of the American Cancer Society's Relay for Life. She presented the Town with a Proclamation and requested that the Town execute it in support of the event. Scott Israel offered a Motion authorizing Mayor Langford to execute the Proclamation and Lewis Harper offered a second to the Motion. The vote of the Council being unanimous in favor of the Motion, Mayor Langford executed the Proclamation.

Committee Reports:

Mayor's Report – Mayor Langford reported that he had met with legal counsel for breakfast to discuss the proposed Ordinances. At this time, the Mayor is seeking reimbursement of this expense. Scott Israel offered a Motion to allow the Mayor to spend funds for the benefit of the Town not to exceed \$50.00 and to allow reimbursement for such expenditures without requiring Council approval. Lewis Harper offered a second to the Motion. The vote of the Council Members was unanimous and the Motion passed.

Recreation – None.

Planning and Zoning – None.

Cemetery – None.

Library – None.

Water and Sewer – None.

Financial – Materials were provided to the Mayor and Council Members for review. Cynthia Winkle reminded all present that it is time to begin Budget discussions as the Public Hearing on the proposed Budget for Fiscal Year Ending June 30, 2014 is Monday, May 20, 2014.

Unfinished Business:

Library Renovation – Eddie Lanham indicated that he had two proposals but also a building survey that was prepared by David Mullins. Mr. Lanham stated that he reviewed the projected cost of the renovation and thought that the figures therein were accurate. The cost estimate provided by Mr. Mullins is much more than the Mayor and Council had anticipated it might be. Mr. Lanham expressed some concern over the second bid he obtained because the bidder had not actually been inside the library building. After discussion, it was decided to table this discussion to give Council Members time to consider the new information.

Brooks Post Office – VPO Offer – Cynthia Winkle reported that the signage had been chosen and was on order. The Village Post Office was scheduled to open on May 9, 2013.

Church Alley Roadwork – HOLD (pending notification from Fayette County).

TOB Insurance – Ms. Winkle reported on her recent conversations with GIRMA and competing agencies. Based upon the figures discussed with GIRMA, the best move for the Town is to go forward with GIRMA as the changes in our application should bring our premium down significantly.

Proposed Ordinances – Attorney David Winkle and Mayor Langford conducted a preliminary review of the proposed Ordinances prior to this public meeting and are now prepared to present the proposed Ordinances to the Council. Attorney Winkle reviewed the Ordinances with the Mayor and Council and there was discussion of each as the review was accomplished.

Specific discussion was involved with the Occupational Tax Ordinance as Attorney Winkle explained that a business only has to pay one occupational tax and be issued one occupational tax Certificate in their local jurisdiction. This relieves the business from having to pay for additional licenses in locations where they are performing work. There was also discussion about operational functions (home office, corporate office, etc.) being the determining factor of location. The Council expressed that they are happy with the proposed Occupational Tax Ordinance.

The proposed Building Code Ordinance was presented and Attorney Winkle noted that the code adopted by the Town must be complimentary to that adopted by Fayette County in light of Fayette County being the Town's reliance upon the County for code enforcement. Mr. Winkle will further check into this issue – possibly to the extent that the Town simply adopts those codes adopted by the County via reference.

There was also specific discussion as to the firearms section and hours of lighting and amplification and park operation in the Public Conduct Ordinances and revisions were determined to be made.

The Solid Waste Management Ordinance and Monument Sign Ordinance were discussed and revisions were determined to be made.

No changes were made to the Model Emergency Management Ordinance.

Town Street Lamp Ornaments – Mrs. Winkle reported that she discussed the possible transition with Ms. Lebbly and it was agreed that Mr. and Mrs. Lebbly will come up with a recommendation and present it to the Council at a future date, before the 2013 holiday season.

Resolutions for former Town Elected Officials and Employees – Mayor Langford indicated that at the time Bobby Butler stepped down as Mayor and Jackie Carson stepped down as Council Member, they were awarded Mayor Ameritus and Council Member Ameritus, respectively. So, there isn't anything additional that needs to be done for either of them. As discussed at the last Meeting, Mayor Langford wrote up a Proclamation for Mary Ruth Hanson. Scott Israel offered a Motion to prepare and present the Proclamation for Mary Ruth Hanson and Ted Britt offered a second to the Motion. The vote of the Council was unanimous in favor of the Motion.

New Business:

Cynthia Winkle reminded everyone of the BAR, Inc. contributions to date and suggested that now might be the time for an additional contribution in the amount of \$3,000 and the Council agreed.

Ms. Winkle reviewed the dates for the Public Hearings on the Budget (5/20/13 and 6/17/13) and the First and Second Readings/Adoption of the proposed Ordinances (same dates). Ms. Winkle also reminded everyone of the remaining summer meeting dates (7/15/13 and 8/19/13) and requested that Council Members mark these dates on their calendars and notify her in the event they have any conflicts that will cause them to miss a scheduled meeting.

Finally, Ms. Winkle requested that the Mayor and Council Members review the Town's website for content and format, etc. and report any concerns.

Any Other Business: None.

There being no other business, Lewis Harper made a Motion to adjourn which was then seconded by Scott Israel. The Council Members present voted unanimously to adjourn and Mayor Langford closed the meeting.

Respectfully Submitted,

Cynthia Winkle, Town Clerk