

BROOKS TOWN COUNCIL MEETING  
MINUTES

Monday, May 19, 2014

Mayor Dan Langford was absent from the meeting and so, Lewis Harper served as Mayor pro tem. Scott Israel led the invocation. Lewis Harper led the pledge and called the meeting to order.

Council members present:           Lewis Harper (as Mayor pro tem)  
  Scott Israel  
  Todd Speer

Council members absent:           Ted Britt  
  Jake Kunz

Prior to tonight's meeting, the proposed Agenda for April 21, 2014 was provided via email to the Mayor and Council Members for review. Scott Israel made a Motion to approve the Agenda; Todd Speer offered a second. The vote to approve the Agenda was unanimous.

Prior to tonight's meeting, the proposed Minutes of the April 21, 2014 meeting were provided via email to the Mayor and Council Members for review. As there was no quorum vote upon the Minutes, this item will be held in abeyance until a quorum is present. (Note that Scott Israel must abstain as he was not present in April.)

**PUBLIC HEARING:** Budget for Fiscal Year Ending June 30, 2014

Mayor pro tem Lewis Harper opened the Public Hearing on Proposed Budget for Fiscal Year July 1, 2014 – June 30, 2015. Cynthia Winkle provided the Mayor pro tem and Council Members with materials which compare the Actual expenditures of FYE June 30, 2013 with Year to Date expenditures of June 30, 2014 with the Final Budget for FYE June 30, 2014 and a Proposed Budget for FYE June 30, 2015. Ms. Winkle indicated that she would provide the group with updated figures at the next meeting to include the revenue and expenditures through June 16<sup>th</sup> and the revisions made today. The Mayor pro tem and Council Members shared a lengthy discussion as they reviewed the figures.

During the discussion of budget figures, it was determined to increase the amount allotted for Chapel promotion. The Council also advised Ms. Winkle to obtain some estimates on a new copier for Hardy Hall.

It was noted that \$6000 of \$12,000 budgeted for BAR was still remaining. Scott Israel made a Motion to make a payment of \$6000 to BAR. Todd Speer offered a second to the Motion and the vote was unanimous.

Mayor pro tem Lewis Harper welcomed comments from the public. Although there were residents in attendance, there were no comments offered and as a result, Lewis Harper announced that there will be a second Public Hearing on the Budget scheduled for June 16<sup>th</sup>, 2014 then closed the Public Hearing on the Budget.

#### RESOLUTION – Fire Services Impact Fees

Mayor pro tem Lewis Harper opened the Public Hearing/Resolution concerning the 2013 Fire Services Impact Fees. Comments were welcomed from the public but none were received. Councilman Scott Israel made a motion to adopt this Resolution. Todd Speer made a second to this motion. The vote was unanimous and the Resolution was Adopted.

Appearances:

None

Committee Reports:

Mayor's Report – None

Planning and Zoning - None

Recreation – Ty Mueller was present from BAR. Town Manager, Cynthia Winkle, verified for Mr. Mueller that the lease for recreational property does include football and T-ball lots. A question arose concerning maintenance of the fields, especially off-season. Mr. Mueller assured the Council that maintenance to all areas of the fields will be done. BAR is currently reviewing their budget to include these costs.

Cemetery – None

Library/VPO – Kim Bradley reported that stamp sales have been going well. The library is also getting ready for the Summer Reading Program.

Water and Sewer – None

Financial – Financial materials were provided to the Mayor and Council Members by Cynthia Winkle for discussion and further review at their convenience.

LMIG Project Planning - None

#### **Unfinished Business:**

Brooks Chapel – It was noted that the Chapel needs to be cleaned after the Town Hall Meeting held there on May 14, 2014. The Council was in agreement that this cost should be taken care of

by the Town of Brooks since the meeting was hosted by the Mayor and Council, not officially rented.

Library Renovation Status – Cynthia Winkle reported that our architect, Don Cobb, has had further health problems and can no longer continue on this project. The Council was in agreement to consult former Council Member Bob Rolader for a recommendation. A second bid was also obtained for a new roof. The amount of \$13,400 was acceptable and the Council suggested getting work scheduled as soon as possible.

Hardy Hall – Mrs. Winkle reports that rain has delayed work on Hardy Hall. She is hoping to reschedule again soon.

Signage - Kim Bradley reports that speed limit sign is in place on Brooklet Way. She will verify that Carrington Lane sign is also in place. Still awaiting signage on Church Alley.

**New Business:**

- A. TOB advertisement in The Citizen paper – Brooks was offered the opportunity to place and advertisement in a new feature for new Fayette County residents. After some discussion the Council was in agreement to decline.
- B. Tree trimming at Post Office – The two trees in front of the Brooks Post Office were damaged in this winters ice storms and need to be trimmed or removed. After some discussion the Council was in agreement to first determine who owns the parcel of property in front of the Post Office where the trees are located.
- C. Thrift Shop (Condition Zoning Renewal) – Scott Israel offered a Motion to renew the Conditional Approval for six (6) months. Todd Speer offered a second to the Motion and the vote was unanimous.

**Any Other Business:**

None

There being no other business, Todd Speer made a Motion to adjourn which was seconded by Scott Israel. The Council Members present voted unanimously to adjourn and Mayor pro tem Lewis Harper closed the meeting.

Respectfully Submitted,

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Kim Bradley, Town Clerk