

BROOKS TOWN COUNCIL MEETING  
MINUTES

Monday, August 19, 2013

Mayor Langford led the invocation and pledge and then called the monthly meeting to order.

Council members present:            Lewis Harper  
   Scott Israel  
   Todd Speer  
   Jake Kunz (until 7:30pm)  
   Ted Britt

Council members absent:            None

Prior to tonight's meeting, the proposed Agenda was provided via email to the Mayor and Council Members for review. There being no comments or revisions, Scott Israel offered a Motion to approve the Agenda and Todd Speer offered a second to the Motion. The Council unanimously voted to approve the Agenda for August 19, 2013.

Prior to tonight's meeting, the proposed Minutes of the June 17, 2013 Meeting were provided via email to the Mayor and Council Members for review. Councilmen Lewis Harper and Jake Kunz abstained from the vote. There being no comments or revisions, Scott Israel offered a Motion to approve the Minutes and Todd Speer offered a second to the Motion.

Appearances:

Marge Counts appeared before the council to ask for approval of \$5200.00 for additional work for the Methodist Church. Mrs. Counts is hopeful that this amount will complete the interior restoration work. Jake Kunz made a Motion to approve this amount and Scott Israel offered a second to the Motion. \$5200.00 was approved for Mrs. Counts to complete this work.

Committee Reports:

Mayor's Report – After a brief discussion, Jake Kunz made Motion to authorize Mayor Langford to execute the Fayette County Emergency Management Agency letter. Scott Israel offered a second to the Motion. The vote of the Council was unanimous in favor of the Motion. Mayor Langford executed the letter. There was then discussion of a Proclamation for Fayette's Biggest Food Drive. Scott Israel made Motion to authorize Mayor Langford to execute and Todd Speer offered second. The vote of the Council was unanimous. Mayor Langford signed the Proclamation for Fayette's Biggest Food Drive.

Recreation – None

Cemetery – None

Planning and Zoning –

Library – Kim Morris reported to the Mayor and Council that the stamp sales at the VPO are good and people have been very receptive to the VPO itself.

Water and Sewer – None

Financial – Financial materials were provided to the Mayor and Council Members for discussion.

**PUBLIC HEARING and FIRST READING: 2013 Millage Rate**

Mayor Langford opened the Public Hearing on the Millage Rate. Mayor Langford welcomed comment from the public as there were residents in attendance. Steve Hayne offered some input but there were no other remarks from the public. Councilman Lewis Harper made a Motion to adopt the rollback rate while Scott Israel made a Second to the Motion. Mayor Langford announced that the Millage Rate would be adopted at its rollback rate for calendar year 2013. There being no further discussion, Mayor Langford closed the Public Hearing.

**PUBLIC HEARING and FIRST READING: Proposed Text Ordinance**

Mayor Langford opened the Public Hearing on the Proposed Text Ordinance. Comments were welcomed from the public but none were received. Mayor Langford announced that there will be an additional Public Meeting scheduled for Monday, September 16, 2013. There being no further discussion, Mayor Langford closed the Public Hearing.

**Unfinished Business:**

Library Renovation – Cynthia Winkle remarked to those present that she met with Don Cobb, architect, Kim Morris and Mayor Langford on Monday, August 12, 2013. We are currently waiting for a revision to plans before arranging a meeting with Fayette County Inspectors.

LMIG Roadwork – Hold

Proposed Ordinances - See Public Meeting/First Reading above.

Town Street Lamp Ornaments (switch to LED?) – HOLD pending input from Lebby.

Permit Fees – After a discussion with Mr. Lanham it was decided to keep fees at the current rate. Mr. Lanham did agree to the increased fees for signage and special events as well as storage fee as discussed in the June 2013 council meeting.

Zoning Map (Lanham/Winkle) – Mr. Lanham received new zoning maps. He will review and advise.

S.P.L.O.S.T (Status-Winkle) – Cynthia Winkle reported that the Letter of Intent has been completed and mailed to the County Administrator. Ms. Winkle indicated that we are now awaiting vote in November 2013.

New Business:

Audit – Cynthia Winkle stated that the information for audit for fiscal years ending June 30, 2012 and June 30, 2013 has been sent to the auditor. Some additional information was requested by the auditor and has been forwarded.

Hardy Hall Copier – Cynthia Winkle reported that the copier in the office at Hardy Hall is having some issues. One of the biggest problems is the age of the machine and the fact that replacement parts are hard/impossible to find. Ms. Winkle will continue to work with Tri-Copy on this matter and report to council as needed in the future.

GA Dept. of Labor (Hayne Appeal) – Mrs. Winkle reported that the Town of Brooks received a packet from the Dept. of Labor regarding former employee Janice Hayne. Legal reviewed information and advised no action needs to be taken at present time. We received notice of a hearing on August 16, 2013 but were advised that the claimant could not be reached. Case has been dismissed at present. Per claimant, hearing is to be rescheduled as she did not receive notice of hearing in time.

Any Other Business:

Eagle Scout Project – Zach Byrd presented the town council with pictures of the arbor that he intends to construct for the Methodist Church. He is comparing costs of building materials and will check with the Eagle Scout board to see if TOB can help pay difference between pressure treated wood vs. vinyl/longer lasting supplies. Zach will update us at the September 2013 meeting.

Brooks Elementary School Grounds – Frances Cavender, resident of Brooks, spoke about a school classroom trailer parked on Brooks Elementary School grounds. Mr. Cavender is concerned that the school is closed the property will become a dumping ground for unwanted items from other schools/Board of Education. Mayor Langford is concerned about this and the fact that the playground is not entirely sealed off and will check on this matter.

There being no other business, Lewis Harper made a Motion to adjourn which was seconded by Scott Israel. The Council Members present voted unanimously to adjourn and Mayor Langford closed the meeting.

Respectfully Submitted,

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Kim Morris, Town Clerk