

BROOKS TOWN COUNCIL MEETING
MINUTES

Monday, January 23, 2017

Mayor Langford led the invocation and pledge and called the meeting to order.

Mayor: Dan Langford

Council member present : Todd Speer
Brian Davis
Ted Britt
Scott Israel
Lewis Harper

Members Absent : None

Prior to tonight's meeting, the proposed Agenda for Monday, January 23, 2017 was provided via email to the Mayor and Council Members for review. Scott Israel made a Motion to approve tonight's agenda. Todd Speer offered a Second. Agenda was approved, all in favor.

Prior to tonight's meeting, the proposed Minutes from July 18, 2016 were provided via email to the Mayor and Council for review. Lewis Harper offered a Motion to approve. Brian Davis offered a Second. Minutes for Monday, July 18, 2016 were approved (T. Speer and S. Israel abstained from vote).

Prior to tonight's meeting, the proposed Minutes from December 19, 2017 were also provided via email to Mayor and Council for review. Todd Speer offered a Motion to approve. Ted Britt offered a Second. Minutes for December 19, 2016 were approved, all in favor (L. Harper abstained from vote).

Appearances: None

New Business:

- A. **Fielding Clark Fleming Plat Approval** - R. Wright appeared before Mayor and Council with a request for a driveway/entrance to be placed on Hwy 85 Connector, south of Butler Road, for new houses being built. Eddie Lanham, Zoning Administrator, reviewed and approved plans. Plat was presented to Mayor Langford; it was signed and is ready for County/State approval. Copies on file at Brooks Town Hall.
- B. **FY2016 Audit Report** - Copies of 2016 Audit were presented to Mayor and Council. Mayor Langford and Town Manager, Ellen Walls, briefly reviewed audit results. Town is in good standing; audit to be done yearly.
- C. **Zoning Ordinance Review/Quote Update** - As per Council request bids were requested from 5 firms; only 1 responded. Collaborative, Inc. (Maurice Ungaro) received contract for \$52,500 to span fiscal years 2017/2018 with Zoning Ordinance updates and collaborating with Comprehensive Plan updates.

Unfinished Business: None

Committee Reports (if any):

Mayor's Report - Mayor Langford spoke of attending meetings with all Fayette County Mayors concerning SPLOST issues. He has also received several complaints, mostly from older residents, concerning the striping on Brooks' roadways. E. Walls will speak to County about repainting if repaving will not be completed soon.

Planning and Zoning - P & Z Director Eddie Lanham was present. No current issues except the Plat mentioned under New Business.

Recreation – D. Holliman was present. Financials were received and distributed. New mower purchased for football fields; need building, approx. 24'x30' for storage. Mr. Holliman was instructed to follow rules for Commercial Building Permit; town will waive fee for BAR. Repair, paving, seal coat, etc. needed for football park driveway as well. Town requests 3 bids. Baseball/softball registration is underway. Opening Day Parade to take place March 18, 2017. Councilman Brian Davis also announced Anita Godbee with Fayette County Parks & Recreation gifted a second AED Unit for use at Brooks Park.

Clerk's Report – Copies of current Brooks Business Licenses purchased for 2017 distributed to Mayor and Council as well as a packet of information about the Brooks Farmers' Market. With approval, applications and rules will be posted online and advertisement distributed to local area.

Manager's Report – Town Manager, Ellen Walls, presented Mayor and Council with monthly financial information for review. Cemetery mower issue has been resolved and mower returned. New garage doors purchased for Town Hall garage area; work to also be done on Brooks Station doors. Besides Farmers' Market, suggested use of garage area include birdhouse workshop and possible art studio. Work for 2 possible Butterfly Gardens by Jeff Millen, Master Gardener, one next to fence by Town Hall and the 2nd along side Brooks Library. Work on SPLOST referendum continues & information on election for 2017 given; Mayor Langford, Lewis Harper & Scott Israel are all up for re-election. Next Comprehensive Plan Committee to meet Wednesday, February 15, 2017 at Hardy Hall, 6:30pm.

Other – None

Any Other Business - Question was raised about the building formerly known as Bella Bronze. Building was sold and is currently undergoing renovations to become a hair salon.

There being no other business, Lewis Harper made a Motion to adjourn which was Seconded by Scott Israel. The Council Members present voted unanimously to adjourn and Mayor Langford closed the meeting.

Respectfully Submitted,

Kim Bradley, Town Clerk