

BROOKS TOWN COUNCIL MEETING
MINUTES

Monday, December 21, 2015

Mayor Langford led the invocation and pledge and called the meeting to order.

Mayor: Dan Langford

Council member present: Lewis Harper
Jake Kunz
Todd Speer

Members Absent: Scott Israel
Ted Britt
Eddie Lanham, Zoning

Prior to tonight's meeting, the proposed Agenda for December 21, 2015 was provided via email to the Mayor and Council Members for review. Councilman Lewis Harper offered a Motion to approve the Agenda as presented. Todd Speer offered a Second. Vote was unanimous, all in favor.

Prior to tonight's meeting, the proposed Minutes of the October 19, 2015 and November 16, 2015 were provided via email to the Mayor and Council Members for review. The Minutes from October were reviewed. Jake Kunz offered a Motion to approve. Lewis Harper offered a Second and Minutes were approved (T. Speer abstained). The Minutes from November were also reviewed. Todd Speer offered a Motion to approve. Lewis Harper offered a Second and these Minutes were approved as well (J. Kunz abstained).

Public Hearing - FY2016 Budget Amendment (2st Reading & Adoption) - Town Manager, Ellen Walls, reiterated the updated Budget Information from our November meeting, including a Library donation, Fayette County Historical Society donation and revised Capitol Improvement funds. Mayor Langford invited questions or comments from the public present. Being none this item went to Council for vote. J. Kunz offered a Motion to approve; Lewis Harper offered a 2nd. Vote was unanimous, all in favor.

Appearances: None

New Business:

- A. 2015 Compensation Plan - Town Manager, Ellen Walls, explained that an up-to-date Compensation Plan is required by our town charter. Todd Speer offered a Motion to approve as presented. Jake Kunz offered a 2nd. Vote was unanimous, all in favor. Mrs. Walls also approached the Mayor and Council regarding a 5% cost of living increase for town employees (herself not included at this time) as it has been several years since the last increase. Lewis Harper made a Motion to approve this increase. Todd Speer offered a 2nd. Vote was unanimous, all in favor.

Unfinished Business: None

Committee Reports (if any):

Mayor's Report - Mayor Langford stated there was good community turn out for the Brooks Tree Lighting on the first Sunday in December. He also offered thanks and well-wishes to Councilman Jake Kunz as this is his last Council Meeting with Brooks.

Planning and Zoning - P & Z Director Eddie Lanham was not present. Mr. Lanham approved a plat for Mr. Jake Carver the previous week but requested a new copy be presented for Mayor Langford's approval. This item as well as a new plat from Mr. Rod Wright was reviewed prior to the Council meeting, signed, notarized and copies are on file with the Town Manager.

Recreation – None

Clerk's Report – Kim Bradley reports an offer from library patron Dwight Harness for the "donation" of a telescope by his astronomy club. If Brooks is chosen, the club will donate and maintain a telescope for library patrons to check out. She will keep the Mayor and Council informed if more information is obtained.

Manager's Report – Town Manager, Ellen Walls, presented Mayor and Council with monthly financial information for review. Cemetery records are now on Excel and originals locked in safe. Work is still underway at new Town Hall. Mallett & Asso. have been retained as the town engineers & proceeding with design & repair bids for Brooks Station. Paving of Hwy 85 Connector will continue as weather allows; possible repairs or paving of RR tracks to take place. Survey to be handled by Mallett & Asso. of property/parking spaces donated by Putman Family at corner of McIntosh Road. Reviewing sidewalk work to make ADA compliant.

Other – None

Any Other Business:

Mayor Langford brought up 2 letters he received. #1- to send a representative to GMA meeting; Council recommended to disregard. #2- Needs to appoint 1 member to County Transportation Committee; Ellen Walls volunteered. Lewis Harper made a Motion to approve. Todd Speer offered a Second. Vote was unanimous, all in favor.

There being no other business, Lewis Harper made a Motion to adjourn which was seconded by Todd Speer. The Council Members present voted unanimously to adjourn and Mayor Langford closed the meeting.

Respectfully Submitted,

Kim Bradley, Town Clerk