

BROOKS TOWN COUNCIL MEETING
MINUTES

Monday, May 15, 2017

Mayor Dan Langford led the invocation and pledge and called the meeting to order.

Council member present : Brian Davis
 Lewis Harper
 Todd Speer

Members Absent : Scott Israel
 Ted Britt

Prior to tonight's meeting, the proposed Agenda for Monday, May 15, 2017 was provided via email to the Mayor and Council Members for review. Lewis Harper made a Motion to approve tonight's agenda. Todd Speer offered a Second. Agenda was approved, all in favor.

Prior to tonight's meeting, the proposed Minutes from April 17, 2017 were provided via email to the Mayor and Council for review. Todd Speer offered a Motion to approve. Brian Davis offered a Second. Minutes for Monday, April 17, 2017 were approved, all in favor.

Public Hearing - FY2016/2017 Amended Budget - 2nd Reading - Town Manager, Ellen Walls, presented information for Mayor, Council and public present. Original budget adopted for 2016/2017 was \$419,623.00. Amended budget has been reduced by \$55,224.00 leaving a new budget of \$364,399.00 for FY2016/2017. There were no questions from public present. Councilman Lewis Harper offered a Motion to approve the ammended budget for FY2016/2017. Todd Speer offered a Second; vote was unanimous, all in favor.

Public Hearing - FY2017/2018 Budget - 1st Reading - Ellen Walls presented information for 2017/2018 Fiscal year budget at \$580,021.00 as well as projected budgets for the next 5 years. There were no questions or comments from Mayor, Council or public present. 2nd Reading scheduled for June 19, 2017.

Appearances: Mrs. Carlotta Ungaro - Fayette Chamber of Commerce - Branding Campaign - Mrs. Ungaro presented Mayor and Council with information about the new Fayette County Branding campaign/logo, how it was chosen, etc. The new "slogan" is "Fayette County - Creat your own story". Brooks will look into something similar to have it's own logo.

New Business:

A. **Town of Brooks Policies/Procedures - 14.24 Check Writing/Signing** - This Administrative Policy/Procedure simply outlines the Towns Check Writing & Signing Procedures as required by Town auditor. Todd Speer offered a Motion to approve these procedures. Lewis Harper offered a Second. Vote was unanimous, all in favor.

B. **Stakeholder Committee Update** - One member of the previously announced Stakeholder Committee dropped out and has been replaced. New Committee member has been announced. No meeting dates set up yet.

C. **Resolution to adopt STWP and CIE 2017** - Resolution approves the Fayette County Annual Report on Fires Services Impact Fees including Comprehensive Plan updates to the Capital Improvements Element and Short-Term Work Program. Lewis Harper offered a Motion to allow Mayor Langford to sign. Todd Speer offered a Second. Vote was unanimous, all in favor.

Unfinished Business: None

Committee Reports (if any):

Mayor's Report - Mayor Langford spoke briefly about a meeting he attended with other Fayette County Mayors reviewing plans projected for next 10 years, similar to Comprehensive Plan.

Planning and Zoning - P & Z Director Eddie Lanham was not present. Town Manager, Ellen Walls, is preparing one rezoning request (application review, signs, newspaper ads, etc.). She will be moving forward with this request after her return from vacation.

Recreation – No one was present from BAR but financial information was received and distributed by E. Walls. Councilman Brian Davis reported that the Stormwater project in park was completed in time for Brooks Day activities on Saturday, May 13th.

Clerk's Report – 2nd Farmers' Market of the season will take place this coming Saturday. Library Summer Reading program will begin June 6 - July 28, 2017.

Manager's Report – Town Manager, Ellen Walls, presented Mayor and Council with monthly financial information for review. Minor property improvements continuing; tree trimmed and 1 removed in cemetery; looking into adding water source for cemetery; applied for transportation grant for help with repaving costs of McIntosh Road. Qualifying for Mayor and 2 Council seats takes place Aug. 21-25, 2017.

Other – None

Any Other Business - Recommendation from the public present to use local Graphic Artist(s) to design Town logo (see appearance by C. Ungaro re: branding).

There being no other business, Lewis Harper made a Motion to adjourn which was Seconded by Brian Davis. The Council Members present voted unanimously to adjourn and Mayor Langford closed the meeting.

Respectfully Submitted,

Kim Bradley, Town Clerk