

**BROOKS TOWN COUNCIL MEETING
MINUTES
Monday, July 16, 2018**

Mayor Dan Langford led the invocation and pledge, then called the meeting to order.

Mayor: Dan Langford

Council member present: Brian Davis
Lewis Harper
Scott Israel
Todd Speer

Members Absent: Ted Britt

Prior to tonight's meeting, the proposed Agenda for Monday, July 16, 2018 was provided via email to the Mayor and Council Members for review. Mayor Langford added an Executive Session. Councilman Todd Speer made a Motion to approve tonight's agenda with change. Scott Israel offered a Second. Agenda was approved; all in favor.

Prior to tonight's meeting, the proposed Minutes of the Monday, May 21, 2018 were provided via email to the Mayor and Council Members for review. Brian Davis offered a Motion to approve. Scott Israel offered a Second. Minutes were approved; all in favor.

New Business:

A. Financial Overview and 5 Year Forecast - Ellen Walls, Town Manager, presented the proposed 5 Year Forecast for the Town of Brooks with increases in Salaries, New Personnel & Equipment and Funds set aside for building improvements. These Budget amounts are in no way "set in stone", simply guidelines for projected spending.

Unfinished Business: None

Committee Reports (if any):

Mayor's Report - Mayor Langford has an open meeting with Mr. Chris Perkins on Friday, July 20, 2018 at Town Hall. Public is welcome to attend.

Planning and Zoning - P & Z Director Eddie Lanham was not present. Mayor Langford shared a few concerns mentioned recently by Mr. Lanham, concerning the new Ordinance book. #1 - Supremacy Clause - "In the event that any provision of this ordinance (Ch. 31) is found to conflict in any way the provision or provisions of any other ordinance enacted by the TOB, then the provisions of this ordinance (Ch. 31) shall control and predominate." #2 - Clarify definition of a "Guest House". #3 - Fence height limitation. #4 - Corner House/Lot setbacks. These items will be looked into; Public Hearing will be held as soon as items are verified through applicable personnel.

Recreation – No one was present from BAR. Financial information was sent and included for review.

Clerk's Report – Farmers' Market is this coming Saturday, July 21st. Very low participation numbers in Library's Summer Reading Program; many signed up but never returned. Program ends July 31st.

Manager's Report – Financials presented. Bids for Town sidewalks and paving Julia's Crossing still under way as well as extension of water line for cemetery and new Town parking lot; work should begin late August. Drain completed on garage side of Town Hall. Quit Claim Deed will be complete for Cemetery

property given to FCBOE. Meeting scheduled Aug. 6, 2018 regarding EPD Audit. Cemetery Lot 93D to be sold back to Town.

Other - None

Any Other Business: None

Executive Session: At this time, public was dismissed for Executive Session to be called to Order to discuss a Personnel issue. Council Members voted unanimously to enter into Executive Session.

Executive session was closed by Mayor Langford. There being no other business, Lewis Harper made a Motion to adjourn. Scott Israel offered a Second; all in favor.

Respectfully Submitted,

Kim Bradley, Town Clerk