



BROOKS TOWN COUNCIL MEETING

MINUTES

December 19, 2022

Council Member Scott Israel led the Invocation, Mayor Langford led the Pledge and called the meeting to order.

Mayor: Daniel Langford

Council Member present: Ted Britt
Kay Brumbelow
Brian Davis
Scott Israel
Todd Speer

The proposed Agenda for Monday, December 19, 2022, was emailed to the Mayor and Council Members for review before tonight's meeting. Council Member Scott Israel made a Motion to approve the Agenda; Council Member Todd Speer seconded the motion. The vote was unanimous in favor.

The draft Minutes for Monday, November 21, 2022, were emailed to the Mayor and Council Members for review before tonight's meeting. Council Member Ted Britt made a Motion to approve the minutes as presented; Council Member Scott Israel seconded the motion, three in favor, and Council Members Kay Brumbelow and Todd Speer abstained.

The draft Executive Minutes for Monday, November 21, 2022, were emailed to the Mayor and Council Members for review before tonight's meeting. Council Member Brian Davis made a Motion to approve the minutes as presented; Council Member Ted Britt seconded the motion, three were in favor, and Council Members Kay Brumbelow and Todd Speer abstained.

Resolution 2022-08 – Chapel Funeral Service Policy

M. Ungaro reviewed the proposed resolution that would allow an option to provide something for the residents of Brooks that would give those who have burial rights at the cemetery and own property in the Town to use the Chapel for funeral services at no charge. The current rental cost is \$350.00 to rent the chapel, which includes the use of Hardy Hall. M. Ungaro also stated that it would be a nice thing to do for those individuals during their difficult time. The policy would not apply if the person had burial rights at the cemetery but did not own property within the Town; for example, this policy would not apply if you had a sibling with a cemetery plot but they do not own property within Town limits.

Mayor Lanford noted that the current resolution does reflect “without charge” M. Ungaro replied that it was an oversight and will be added to the policy.

Council Member Ted Britt asked if the Town would pick up the cleaning fee, and M. Ungaro replied yes, it would.

Council Member Scott Israel asked if there was a stipulation regarding how long you lived and owned either the burial lot or property, M. Ungaro replied that there are no stipulations that apply

to the length of residency; it does not require the individual to live within the Town limits; still, ownership of property within the Town limits and ownership of a cemetery plot is required.

Council Member Scott Israel made a Motion to approve Resolution 2022-08 as presented with the addition of “without charge” added to the resolution; Council Member Todd Speer seconded the motion. The vote was unanimous in favor.

New Business:

Drone Footage of the Town of Brooks by Chris Stapleton

Chris Stapleton and his wife Loretta presented the Town of Brooks with a gift of an incredible video highlighting the town in many different aspects, including but not limited to the 2022 Holiday Market event, the Brooks Chapel, and a beautiful aerial photo of downtown Brooks to be hung in Town Hall.

The Town intends to upload all or portions of the video to the Town’s website.

Public Hearing

M. Ungaro reported that the Public Hearing is for a plat application for 235 Kelly Rd, which is a plat recombination, for the Hogan and Kelly Rd property. The application recombines three properties, so they are all similar acreages. It is his opinion that the plat application be approved. M. Ungaro introduced Mr. Farrington to discuss the request in further detail. He is here on behalf of the property owner Dale Turner and was tasked to assist him with his 25 +/- acres so he could do something to monetize for his children. Mr. Farrington reported that Mr. Turner’s goal was to sell the property, but after further review, it’s now to correct the son’s driveway, correct and clean up the parcels and allow two 15-acre parcels to be sold, with the remainder of the acreage and correcting the driveway will be deeded to his son.

Mayor Langford asked if they all had road frontage rights and if all were within the Town limits. M. Ungaro replied that all but one property has road frontage, one is currently flagpole shaped, and all properties are within the Town limits.

Mayor Langford asked if there were any comments from the public, and without hearing any, Mayor Langford asked for a motion. Council Member Ted Britt made a Motion to approve the plat as presented; Council Member Scott Israel seconded the motion. The vote was unanimous.

Committee Reports:

Mayor’s Report: Mayor Langford reported that he would be attending a meeting on December 20, 2022, at 4:00 p.m. to officially elect Eric Dial as the mayoral representative for Fayette County to the Atlanta Regional Commission.

Planning and Zoning: M. Ungaro reported nothing new to report at this time.

Recreation: None - D. Holliman was not present.

Town Clerk Report: L. Spohr reported the statistics on the Town’s official website and Facebook page. L. Spohr reported that in the 4th quarter of 2022, the Town’s website had 6,212 views, with the majority of the views for the front page, Council minutes, and town history. The town’s Facebook page has 1804 followers and reaches nine cities in addition to the Town of Brooks.

Library: K. Bradley stated that the library has been slow.

Farmer's Market: K. Bradley reported that the last Farmer's market was a great success.

Finance Officer's Report: L. Spohr reviewed the November financials; LOST and SPLOST are at an increase over the same time last year. SPLOST YTD over last year is at an increase of 10.30%, and LOST YTD over this time is at an increase of 14.47%. All anticipated tax revenues are tracking well against FY2023 budget goals.

Town Manager Report:

Transportation

M. Ungaro reported that the stop signs at Hwy 85 Connector and Morgan Mill had some technical issues, but the vendor is working on repairing them shortly.

Baseball Field

M. Ungaro reported that he had been made aware of some activities taking place on weekend evenings into the early morning hours. Individuals use the lower parking area to burn out and cut "donuts." Fayette county has been notified, and the Sheriff's office is accessing the video from the security camera to gain evidence.

Business License

For 2023, business license renewals will be handled in a more complete format. Pre-populated renewal forms will be sent to existing business license holders. Any missing information will be requested to be filled in. Home-Based licenses will be \$40.00, and Commercial licenses will be \$60.00 per year.

Any Other: None

Any Other Business: Council Member Ted Britt commented on how nice the Town's Holiday letter that was sent out on December 1, 2022.

Adjourn: There being no further business to discuss this evening, Council Member Brian Davis offered a Motion to adjourn; Council Member Scott Israel seconded the motion. The vote was unanimous in favor.

Respectfully Submitted,

Lorey Spohr
Town Clerk