

**BROOKS TOWN COUNCIL MEETING
MINUTES
Monday, October 21, 2019**

Councilman Scott Israel led the invocation; Mayor Langford led the pledge, then called the meeting to order.

Mayor: Dan Langford

Council member present: Ted Britt
Scott Israel
Brian Davis
Todd Speer

Members Absent: None

Prior to tonight's meeting, the proposed Agenda for Monday, October 21, 2019 was provided via email to the Mayor and Council Members for review. There were no changes or additions needed this evening. Councilman Scott Israel made a Motion to approve our Agenda; Todd Speer offered a Second. Vote was unanimous, all in favor.

Prior to tonight's meeting, the proposed Minutes of Monday, September 16, 2019 were provided via email to the Mayor and Council Members for review. Councilman Todd Speer made a Motion to approve; Ted Britt offered a Second. Vote was unanimous, all in favor.

Proclamations & Resolutions -

A. Retired Educators Proclamation - November 3, 2019 has been recognized as Retired Educators Day in Brooks, GA. We encourage our Citizens to recognize the lasting contributions of our state's retired educators. Scott Israel offered a Motion to approve the signing of said Proclamation with a correction to the 6th paragraph. Todd Speer offered a Second. Vote was unanimous, all in favor, with correction.

Public Hearing - None

Unfinished Business -

A. Sidewalk Project Change Order - In review, our old sidewalks were not ADA compliant; cracked and broken with poor drainage. As the sidewalk project has progressed, some existing conditions not included in our original quote have been addressed. With the reduction of cost associated with light poles, we are able to address some additional changes including a speed table at crosswalk, additional 2" base for increased stability, asphalt driveway in between Church and town hall garage, stone for repair of retaining wall, Church Alley repairs to entrance on library side and a stop bar and sign at Church Alley entrance. This project is being funded by SPLOST; storm drain repair is being funded by the Storm Water Maintenance Fund. The entire project should be completed by November 15, 2019 and come in under original budget estimate. New project total is estimated at \$22,541.00. Brian Davis offered a Motion to approve changes to project. Ted Britt offered a Second. Vote was unanimous, all in favor of changes to Sidewalk Project.

B. Timber Harvesting Ordinance - During the 2nd reading of this Ordinance in September, it was decided to add that the included provisions were made for timber harvesting of up to 10 acres without requiring a permit. Language was also included to preclude anyone from piecemealing a large assemblage of harvesting in 10 acre increments. Todd Speer offered a Motion to approve additional verbiage. Scott Israel offered a Second. Vote was unanimous, all in favor.

C. Food Truck Ordinance - This Ordinance was not received in time by the newspaper to qualify for a Second Reading this evening. The Ordinance was reviewed; Town sponsored events (ie: Farmers' Market, Spirit Walk, etc.) do not require a Brooks permit. Mobile Food Truck licenses will be valid for a 12 month period. Section A4 (pushcart) will be reviewed and revised. 2nd Reading will take place during our November meeting.

New Business - None

Committee Reports (if any):

Mayor's Report - Homefront Families Brick Sales are ongoing to raise money for Fayetteville monument. Our Brooks Library has photo donation information; librarian Kim Bradley will check on brick purchase information. The 3rd Annual Spirit Walk in Brooks was a success with 150-200 people in attendance. Brooks Tree Lighting and visit from Santa will take place on Sunday, December 8th. Mayor Langford is to attend Pancakes and Politics with other local mayors. Coweta Fayette EMC pays out Capital Credit to members and customers. Some credit goes unclaimed; EMC donates this money back to the community. Mayor Langford presented Councilman Brian Davis with a check for \$21,000 for Brooks Area Recreation (BAR). Mr. Davis and Mr. Holloman, present from BAR, were very pleased with this generous donation.

Planning and Zoning - Maurice Ungaro states there are no new issues at this time.

Recreation - Mr. Darby Holloman was present from BAR. Football, Baseball and Cheer seasons are wrapping up. Mr. Holloman thanked Mayor and Council for the new storage building that was purchased for the football field area and the above-mentioned EMC donation. They will be purchasing lawn equipment to help with field upkeep. There have been a few sprinkler system leaks in and around the football field; please report these if discovered.

Clerk's Report - Our October Farmers' Market is coming up this Saturday; next to last sale of the season. The library has been slow due to sidewalk construction. The library has remained open throughout construction with the exception of a few days.

Finance Officer's Report - Ellen Walls was not present but provided Financial report for Mayor and Council.

Manager's Report - Brooks sidewalk project is underway and moving along as scheduled. We look for completion around Nov. 15th. Gary Pate Memorial Highway signs have been placed at the city limits along Hwy 85 Connector. As Veteran's Day approaches, it may be a good time for a dedication; also, plan to add photos and story behind the dedication to our website. Interviews were held with three potential candidates for a new town attorney earlier this month; recommendation will be discussed during Executive Session this evening. The Spirit Walk went well. Better plans will be made for next year, including possible "tickets" to assign a time to each group, better spacing of participants, evening Farmers' Market, food truck(s), etc.

Other - None

Executive Session - At this time all attendees were dismissed for Mayor and Council call Executive Session to order. Scott Israel offered a Motion to enter into Executive session. Todd Speer offered a Second. Vote was unanimous.

A. Personnel

After business was conducted, Todd Speer offered a Motion to return to regular session. Scott Israel offered a Second. Vote was unanimous.

Any Other Business - Scott Israel asked Mayor and Council if there were any objections to Whitewater Guitar Ensemble using the Chapel for a free concert; this is a yearly event that we have allowed in the past. Mayor and Council agreed to donate use of our facility as long as there are no rental conflicts. Scott Israel made a Motion to approve; Brian Davis offered a Second. Vote was unanimous, all in favor.

Town Attorney Consideration - As discussed in Executive Session, recommendation to hire town attorney Richard Lindsey with Lindsey and Lacey, P.C. Brian Davis offered a Motion to approve; Scott Israel offered a Second. Vote was unanimous, all in favor.

Adjourn - Todd Speer made a Motion to adjourn. Ted Britt seconded this Motion; vote was unanimous, all in favor.

Respectfully Submitted,

Kim Bradley, Town Clerk