



**New Business -**

**b) Capital Improvement Element (CIE) & Short Term Work Program (STWP)**

In keeping with the Town's agreement with Fayette County to receive impact fees collected on its behalf, it is incumbent upon the Town to review and approve annually an updated CIE & STWP. The STWP has remained unchanged from last year. These projects are still valid under the current Comprehensive Plan. Resolution 2021-05 CIE & STWP Transmittal Resolution was read by Mayor Pro Tempore Israel. Council Member Kay Brumbelow made a Motion to approve the resolution; Ted Britt offered a Second motion. The vote was unanimous, all in favor. Resolution 2021-05 has been approved to be signed by Mayor Langford.

**Committee Reports (if any):**

**Mayor's Report-** None

**Planning and Zoning** - Town Manager Maurice Ungaro stated it is time for the 5-year update to the Brooks Comprehensive Plan. The first order of business is to assemble the Steering Committee. The Atlanta Regional Commission will be spearheading the update.

**Recreation** – No one was present from BAR; financial information was received and distributed.

**Clerk's Report** - Ms. Bradley states there are two more Farmers' Markets for this year; they will take place on Saturday, November 20, 2021, and Saturday, December 4, 2021. Council Members agreed to move Monday, January 17, 2022, Council Meeting to Monday, January 24, 2022, due to the Martin Luther King holiday.

**Finance Officer's Report** - Ellen Walls was absent this evening. The financial information was distributed; Town Manager, Maurice Ungaro, reviewed the report; LOST for October decreased, and SPLOST YTD is at an increase of over 13.6%.

**Manager's Report** - Mr. Ungaro discussed the Town Septic service stating Robert Shockley has surveyed the existing line along Railroad St. and the line servicing the Vitalli residences. It is currently a 6" line that limits service to existing hookups. To expand service to new construction along Hwy 85 Connector, an 8" line would need to be installed. Mr. Ungaro also inquired about adding an additional septic tank in series with the existing two. Mr. Shockley said that would give the Town additional capacity. The costs are eligible to be covered under the ARPA funds the Town has received; in addition, part of those costs could be borne by the property owners as well. Mr. Ungaro also stated the Brooks Station Mural should be completed on schedule. The school is coordinating a ribbon-cutting ceremony in December. Mr. Ungaro recommends that the Council present a proclamation to the class at the January meeting due to class schedules and commitments.

**Any Other** – A sinkhole has been found in the ball field lot; Fayette County is responsible for the repairs.

**Executive Session:**

At this time, the public present at the meeting was dismissed for an Executive Session to be called to Order for Real Estate issues. Council Members voted unanimously to enter Executive Session.

After the discussion, being no other business, Mayor Pro Tempore Israel closed the Executive Session and re-entered the Council Meeting.

**Any Other Business** - Mayor Pro Tempore Israel suggested lighting be installed to light the mural once completed. Todd Speer stated that there was no flooding in front of the fire station with the most recent heavy rain. Council Member Ted Britt would like additional speed bumps located towards the south end of Brooks. Mr. Ungaro stated that the Transportation Committee did not vote on the “No Thru Truck” signs as it never made it to the commission; it was killed in the agenda Review Committee. Council Member Todd Speer offered a motion that the Town employee Christmas bonus remains the same amount for this year. Council Member Kay Brumbelow offered a Second motion, The vote was unanimous, all in favor.

**Adjourn** - There being no further business to discuss this evening, Council Member Ted Britt offered a Motion to adjourn; Todd Speer offered a Second motion. The vote was unanimous, all in favor.

Respectfully Submitted,

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Kim Bradley, Deputy Town Clerk

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Lorey Spohr, Town Clerk