

**BROOKS TOWN COUNCIL MEETING  
MINUTES  
Monday, April 19, 2021**

Councilman Scott Israel led the Invocation. Mayor Langford led the Pledge then called the meeting to order.

Mayor : Dan Langford

Council member present: Scott Israel  
Brian Davis  
Todd Speer  
Kay Brumbelow

Members Absent: Ted Britt

Prior to tonight's meeting, the proposed Agenda for Monday, April 19, 2021 was provided via email to the Mayor and Council Members for review. There were no changes or additions needed this evening. Councilman Todd Speer made a Motion to approve our Agenda; Kay Brumbelow offered a Second. Vote was unanimous, all in favor.

Prior to tonight's meeting, the proposed Minutes of Monday, March 15, 2021, both Regular Session and Executive Session, were provided via email to the Mayor and Council Members for review. Councilman Brian Davis made a Motion to approve; Todd Speer offered a Second. Vote was unanimous, all in favor.

**Proclamations & Resolutions -**

**A. Proclamation 2021-03 - Brooks Safe Digging Month** - Mayor Langford read the prepared Proclamation. Councilman Scott Israel made a Motion for Mayor Langford to sign; Kay Brumbelow offered a Second. Vote was unanimous, all in favor. Mayor Langford signed and presented said Proclamation to Fayette County employees who were present to accept.

**Public Hearings -**

**A. FY2020/21 Budget Amendment - 2nd Reading** - Ellen Walls, Brooks Financial Officer, presented information concerning this Amendment. More revenue than expected was received from LOST and TAVT based upon actual year to date receipts. Our original Budget for FY20/21 was \$270,400; actual revenue received was \$342,639. Scott Israel made a Motion to approve the amended budget for FY2020/21; Kay Brumbelow offered a Second. Vote was unanimous, all in favor.

**Unfinished Business - None**

**New Business -**

**A. Request of County to pave West McIntosh Road** - County manager, Steve Rapson, informed the Town of Brooks that it is time for road maintenance on West McIntosh Road. "Micro-paving" will be performed on the section of this road that is not within city limits. At this time, the Town of Brooks does not have the funds to pay for the entire section inside the city limits to be paved (approximately \$123,000 for 0.93 miles). Town Manager, Maurice Ungaro, and Financial Officer, Ellen Walls, agreed that 1/3 could be offered if the County would cover the difference. Fayette County Chairman, Lee Hearn, was agreeable to this. Scott Israel made a Motion for a letter to be signed to this effect; Todd Speer offered a Second. Vote was unanimous, all in favor.

**B. Request of County to not use herbicides within the Town of Brooks** - In the past, the County has used

herbicides to control vegetation along the right of way in select locations throughout the County. As this is an environmental issue that affects water, wildlife, pollinators and citizens, the Town of Brooks would like to request that these herbicides not be used within Town Limits. A Fayette County employee who was present stated that currently the County is mowing within Town Limits but has not been spraying any type of herbicide. Brian Davis made a Motion to respectfully decline herbicide but continue with regular mowing/maintenance of the Right of Way; Scott Israel offered a Second. Vote was unanimous, all in favor.

**C. IGA with Fayette County to provide election services (November 2021)** - Town Manager, Maurice Ungaro, included a draft IGA (Inter-governmental Agreement) with Fayette County for handling any special elections that may be needed during the 2021 Municipal Elections. After receiving a statement that Brooks would need to pay an exorbitant amount of money for such an election, it is recommended that the agreement be held at this time. Chairman Lee Hearn was aware of this charge and, on behalf of Brooks, requested that the fees be recalculated.

#### **Committee Reports (if any):**

**Mayor's Report** - Mayor Langford noted that Fayette County Bicentennial banners will be distributed to each Fayette County municipality (Mr. Ungaro noted that they are already in place throughout downtown Brooks). Mayor Langford also stated he will be a "Mystery Reader" at Liberty Tech this Thursday. He also received a letter from the Census department, thanking Brooks for their participation and assistance.

**Planning and Zoning** - Currently working on Maddock property division; no other issues at this time.

**Recreation** - D. Holliman was not present. Financial information was received and distributed.

**Clerk's Report** - Ms. Bradley states she has been working on entering cemetery information in the new software. This has been a tedious process but should be almost complete. Our monthly Farmers' Market sale will take place this Saturday. We also have vendor applications for the Fayette County Bicentennial celebration. A local resident and member of the Brooks Woman's Club noted that the BWC annual plant sale will take place this Saturday, as well.

**Finance Officer's Report** - Ellen Walls was present. Financials distributed; LOST and SPLOST funds have both increased over this time last year. Ms. Walls is currently preparing the FY2021/22 budget and working on Trial Balance Statements from the new software.

**Manager's Report** - Town Manager, Maurice Ungaro, states Fayette County was made aware of another traffic accident that took place at the intersection of Morgan Mill Road and Hwy 85 Connector. Chairman Hearn has asked for a study of crash data to determine possible solutions for this area. Mr. Ungaro is also initiating an inter-governmental agreement with the County to establish parameters for road maintenance within Town Limits. Cemetery Rules and Regulations signage has been placed by the cemetery entrance. A wooden storm water grate and box was discovered in the right of way at 943 Hwy 85 Connector. TW Brown has been notified and asked to supply a concrete/brick structure with metal grate. Fayette County has staff from Environmental Management looking into drainage issues within Aubrey Evans Park. Fayette County Bicentennial banners have been placed; parade is scheduled for Saturday, May 15, 2021 through downtown Fayetteville.

**Other** - None

**Any Other Business - None**

At this time, the Public present was dismissed for an Executive Session to be called to Order for a Legal issue. Council Members voted unanimously to enter into Executive session.

After the discussion, being no other business, Mayor Dan Langford, closed the Executive Session and entered back into the regular Council Session.

**Adjourn** - Brian Davis made a Motion to adjourn; Kay Brumbelow seconded this Motion. Vote was unanimous, all in favor.

Respectfully Submitted,

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Kim Bradley, Town Clerk