

**BROOKS TOWN COUNCIL MEETING
MINUTES
Monday, October 19, 2020**

Mayor Langford led the Invocation and the Pledge then called the meeting to order.

Mayor: Dan Langford

Council member present: Scott Israel (arrived late)
Ted Britt
Brian Davis
Todd Speer

Council Members Absent: None

Prior to tonight's meeting, the proposed Agenda for Monday, October 19, 2020 was provided via email to the Mayor and Council Members for review. There were no changes or additions needed this evening. Councilman Brian Davis made a Motion to approve our Agenda; Todd Speer offered a Second. Vote was unanimous, all in favor.

Prior to tonight's meeting, the proposed Minutes of Monday, August 17, 2020 were provided via email to the Mayor and Council Members for review. Councilman Ted Britt made a Motion to approve; Todd Speer offered a Second. Vote was unanimous, all in favor.

Also provided via email for review, the proposed Minutes of Monday, August 31, 2020 (Special Called Meeting). Councilman Brian Davis made a Motion to approve; Ted Britt offered a Second. Vote was unanimous, all in favor.

Proclamations & Resolutions - Retired Educators Day - Sunday, November 1, 2020 (1st Sunday in November). Mayor Langford read the Proclamation in honor of Retired Educators Day. Councilman Todd Speer offered a Motion allowing Mayor Langford to sign; Ted Britt offered a Second. Vote was unanimous, all in favor.

Public Hearing - None

Unfinished Business - Intergovernmental Agreement for Conducting Municipal Special Election - Information was presented by Maurice Ungaro, Town Manager. This agreement was originally signed allowing Fayette County Board of Elections to conduct a Special Election, for Council Post #1, in August 2020. This evenings document will be passed on to Fayette County for their approval. Councilman Brian Davis made a Motion to approve; Todd Speer offered a Second. Vote was unanimous, all in favor.

New Business - None

Committee Reports (if any):

Mayor's Report - Mayor Langford deferred his report to Town Manager, Maurice Ungaro, as it included the same items.

Planning and Zoning - Maurice Ungaro states there are no P & Z concerns at this time.

Recreation – No one was present from BAR. The financial report was received and distributed to Mayor and Council. Mr. Ungaro noted that several Dependable Waste garbage cans were collected from the parking lot of baseball/t-ball parking lot; no one was sure where they came from but cans were being used as a dumping ground and had become a nuisance. Mr. Ungaro also stated he has several questions about the financial report and will address these issues with Mr. Holliman at a later date.

Clerk's Report - Saturday, October 17, 2020 was our first evening Farmers' Market, which was a huge success with requests for more at this later time. We will plan these events into the Market schedule for 2021. We have 2 Markets left for the 2020 season. Library has been busy; lots of new families coming in with "virtual learning" on the rise. The town has purchased cemetery software through CemSites; I have been busy compiling all cemetery information into the program for our digital records.

Finance Officer's Report - Ellen Walls was not present; Mr. Ungaro presented the financial report to Mayor and Council. SPLOST & LOST funds have increased; this is highly due to a new House Bill which allows Georgia to collect sales tax for online purchases. Financial information is being transferred from QuickBooks to Sequoyah software for Solid Waste billing, collection and reporting.

Manager's Report - Mr. Ungaro reported that a suspicious check was received in the Town's PO Box, made out to "Brooks Asset Management"; it was turned over to the Fayette County Sheriff's Department for investigation. Our speed cushion has been installed and seems to be helping slow traffic down; a decreased number of tractor trailers has also been noted. The Fayette County Engineering Department has reviewed our request for additional traffic control signage and agrees with Brooks' report. Additional and upgraded signage will be installed in the near future. Huckaby Road was not directly addressed but it was requested to look into further. Mr. Ungaro also asked for location requests for additional speed cushions.

Other - None

Any Other Business - Both candidates for Town Council Post #1 were present; both will be allowed several minutes to speak and answer questions after adjournment.

Adjourn - Ted Britt made a Motion to adjourn; Todd Speer seconded this Motion. Vote was unanimous, all in favor.

Respectfully Submitted,

Kim Bradley, Town Clerk