



Open Records Request

Pursuant to the Georgia Open Records Act (O.C.G.A. § 50-18-70 et seq.),
I am requesting the following records:

Submitted by: _____ / Date: _____

I can be contacted at:

Please Note: Within 72 hours of receiving your request, Staff will contact you. If your full request cannot be fulfilled within 72 hours, a reasonable timeframe will be provided. Responses may be via email or USPS.