

# TOWN OF BROOKS

## APPLICATION FOR PARADE AND/OR ASSEMBLY PERMIT



1. Date of Application: \_\_\_\_\_
2. Name of Event: \_\_\_\_\_
3. State the name, address and telephone number of the person seeking to conduct the parade/assembly:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell Number: \_\_\_\_\_
4. If the parade/assembly is proposed to be conducted for, on behalf of, or by an organization or group:
  - a. List the name, address, and phone number of the headquarters of the organization group:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Hours of Operation: \_\_\_\_\_
  - b. Name of Chief Operating Officer(s) of the organization or group:  
\_\_\_\_\_
  - c. List the name, address, and, phone number of the representative of the group who is authorized to organize the parade/assembly and who will be responsible for the group's conduct:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_
  - d. List the name, address, and phone number of the representative of the organization or group who is completing this application if different from above:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

5. Date of the parade/assembly: \_\_\_\_\_

6. Starting time of the parade/assembly: \_\_\_\_\_

7. Ending time of the parade/assembly: \_\_\_\_\_

8. Indicate the exact route to be traveled, noting the starting and ending points:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. If an assembly, name the location where the assembly will be held:  
\_\_\_\_\_  
\_\_\_\_\_

10. Approximately how many people will be taking part in the parade/assembly: \_\_\_\_\_

11. Indicate how many animals and vehicles will constitute the parade/assembly and describe the vehicles to be used: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. State whether the parade/assembly will occupy all or a portion of the width of the roads or location proposed to be traversed or occupied: \_\_\_\_\_  
\_\_\_\_\_

13. If the application is for a parade, please answer the following:

- a. Designate the location by street or road of any assembly areas for the parade:  
\_\_\_\_\_
- b. Indicate the time at which units of the parade will begin to assemble at the designated assembly area: \_\_\_\_\_
- c. Indicate the interval of space to be maintained between units of the parade:  
\_\_\_\_\_

14. Have or has the applicant or applicants violated the terms of any previous parade/assembly permit granted to them, as an individual or as a group, whether such permit as granted by Fayette County, the State of GA or any other political subdivision there of? \_\_\_\_\_, If yes, explain: \_\_\_\_\_

15. Does the parade/assemble affect any municipality within the county? \_\_\_\_\_  
\_\_\_\_\_

Signature of Application / Print Name

Date

**Permit Fee: \$250.00 – Payable to the Town of Brooks, PO Box 96, Brooks GA**