



TOWN OF BROOKS

961 Hwy 85 Connector, PO Box 96
Brooks, GA 30205
Phone: 770-719-7666

RESIDENTIAL Plan Review Form and Application

Note: An incomplete application will not be reviewed.

Two copies of all the items below are required to process this application, one for the Town of Brooks and one for the applicant.

What we need to review your application, please print or type.

1. Proof of Ownership or Certification of Owner's Consent
2. Owner's name and address: _____
3. Applicant's name and address: _____
4. Applicant's telephone number and email address: _____
5. Contractor's name, address, phone number, email address, and a copy of the State of Georgia Building License: _____
6. Site Plan showing zoning classification, proposed building location, dimensions from proposed building to all property lines, existing buildings, if any, and all building setbacks as per current Town of Brooks regulations. Structures shall not be permitted to be built over setbacks lines, easements, or property lines.
7. Complete set of drawn-to-scale plans. The square footing of the proposed building.
8. Date of application: _____
9. Lot Number, if applicable _____ Parcel # required if no address: _____
10. Building site address: _____
11. Non-refundable permit fee of \$75.00.
12. New Building: _____ Addition to building: _____, Interior or exterior remodel: _____
13. Heated sq. ft.: _____ Total sq. ft.: _____
14. Exterior colors and building exterior are subject to approval if located in the Town Center District. Submit exterior colors with this application.



15. Described in detail the scope of work to be done:

I certify that I have read this application or declined the opportunity to do so, and state that the information provided is correct. I agree to comply with all Town of Brooks ordinances, Fayette County, and state laws relating to building construction and hereby authorize representatives of the Fayette County Building Department to enter the above-mentioned property for inspection purposes. I certify that I have a legal right to apply for the building permit and to authorize entry. Additionally, I certify that this application is not in conflict with zoning regulations and any deed restrictions of record; is in conformity with all conditions, covenants, and restrictions; and I have received all approvals required. Once this application has been approved by the Town of Brooks, a building permit must be obtained from the Fayette County Building Department, 140 Stonewall Avenue West, Suite 201, Fayetteville, GA 30214. To proceed, they will need a copy of this form, including plans and site plans.

Fayette County may require additional information, including an "Erosion Control" plan. All required erosion control must be in place before the start of construction.

Signed by: _____ Title: _____

Printed: _____

Date Received: _____

Approved: ____ Denied: ____

Reason for denial, if applicable: _____

Zoning Administrator Signature: _____

Maurice Ungaro

Date: _____